



Application for Employment

Name	Date of Birth
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Address	City	State	Zip
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Phone No.	Referred by	18 yrs or older	Yes No
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Employment Desired

Position applying for	Start date	Salary desired
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Are currently employed? Yes No	If so, may we call you present employer? Yes No
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Ever applied to this company before? Yes No	If so, when?
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Education History

Name and location of school	Years attended	Did you graduate?	Subject studied
High School			
College			
Trade School			

Former Employment (list below last four employers, starting with the last one first)

Dates	Name, address and phone no. of former employers	Salary	Position	Reason for leaving



References (below, give the names of three persons not related to you, whom you have known for at least one year)

Name	Phone number	Business	Years known

Authorization

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understanding, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal, or otherwise, and release the company from all liability for any damage that may result from utilization of such information.

I also understand and agree that no representative of the company has any authority to enter into an agreement for employment for any specific period of time, or to make any arrangement contrary to the foregoing, unless it is in writing and signed by and authorized company representative.

This waiver does not permit the release or use of the disability-related or medical information in a manner prohibited by the American with Disabilities Act (ADA) and other relevant federal state law."

Date: _____ **Signature:** _____

DO NOT WRITE BELOW THIS LINE - OFFICE WORK ONLY

Neatness	Character
Personality	Ability

Hired	Room	Hours	Start	Salary
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